Festus R-VI School District MOCAP - Virtual Education Enrollment Flowchart

1
- Student completes the MOCAP Virtual Application requesting an online/virutal course

2
- School counselor is notified of the request

3
- Application is reviewed and eligibility verified by counselor and sent to building level principal

4
- A meeting with student, parent/guardian, building principal, school counselor, (and/or IEP team if needed), shall be held within 3 business days of the request to determine the best educational interest of the student

5
- The student and parent/guardian will be notified within 2 business days of the decision. The decision shall be: Deny - written rationale included, accept with concerns - with concerns listed, or accept the request

6
- If the request is denied, the decision of the building principal may be accepted or it may be appealed to the Assistant Superintendent of Teaching and Learning by completing the appeal form